

CURRICULUM VITAE

Sunil Kumara T.

Bangalore, Karnataka

☐ Email: sunilkumart349@gmail.com

☐ Mobile: 8105655628



OBJECTIVE

To achieve excellence in Librarianship and Information Science by contributing my professional expertise, technical skills, and commitment to academic excellence for the growth of the institution I serve.

PROFESSIONAL SUMMARY

Dedicated and experienced Library professional with over 7... years of experience in academic libraries. Skilled in library automation, cataloguing, classification, e-resource management, and accreditation support (NAAC & NBA). Proficient in multiple library management systems and digital library tools.

PROFESSIONAL EXPERIENCE

Librarian MBA & MCA

Assistant Librarian

The Oxford College of Engineering, Bangalore

Experience: 7+ Years (*PhD...Pursuing*)

- Managed circulation, reference services, and user education programs
- Assisted in NAAC and NBA accreditation documentation and audits
- Contributed significantly to securing 'A' Grade NAAC accreditation
- Supervised acquisition, classification, cataloguing, and budgeting
- In-charge of E-Resource Centre and digital library services
- Supported faculty and students with scholarly databases and e-learning tools

Cataloguer (Koha Library Software)

Azim Premji University, Bangalore

Duration: 2 Months

- Performed professional cataloguing using Koha LMS
 - Created and maintained MARC 21 bibliographic records
 - Ensured metadata accuracy and classification consistency
-

EDUCATIONAL QUALIFICATIONS

- **Master of Library and Information Science (MLISc) (PhD...Pursuing)**
University of Mysore, Manasa Gangotri, Mysuru (2017–2019) – 70%
 - **Bachelor of Arts (B.A.)** (2013–2016)
 - **Pre-University Course (PUC)** (2011–2013)
 - **SSLC** (2008–2011)
-

PROFESSIONAL SKILLS

- Academic Library Administration & Management
- Library Automation and Digital Library Systems
- Cataloguing & Classification (AACR II, CCC, MARC 21, Dublin Core)
- Acquisition, Circulation, Reference & User Education Services
- NAAC & NBA Accreditation Documentation and Compliance
- E-Resources Management and E-Learning Support
- Library Software: Koha, DSpace, Greenstone, WINISIS, Libsoft, JUNO Campus, NewGenLib, E-Granthalaya
- Metadata Creation and Bibliographic Control
- Development and Modernization of Academic Libraries
- News Clipping and Current Awareness Services
- Online Research Databases: ScienceDirect, EBSCO, IEEE Xplore, Emerald, Taylor & Francis

PROFESSIONAL INTERESTS

- Academic librarianship and information services
- Library automation and digital library development
- Metadata standards, cataloguing, and classification practices
- E-resources management and scholarly communication
- Research support services and information literacy programs
- Institutional repositories and open access initiatives
- Emerging technologies in library and information science

LIBRARY SOFTWARE PROFICIENCY

- Koha
- DSpace
- Greenstone
- WINISIS
- Libsoft
- JUNO Campus
- NewGenLib
- E-Granthalaya

CATALOGUING & METADATA STANDARDS

- Proficient in AACR II for descriptive cataloguing
- Application of CCC for systematic subject classification
- Creation and maintenance of MARC 21 bibliographic and authority records
- Use of Dublin Core for digital libraries and institutional repositories

CONFERENCES / WORKSHOPS / FDPs

- AICTE–VTU STTP on “Innovating Research Methods” (June 2023)
 - EBSCO Information Services – Customer Engagement Services Certificate (2025)
 - FDP on “Foundations of Intelligent Systems: ML & DL Essentials” (2025)
 - IEEE Mangalore Subsection – Conference Organizers Education Webinar (March 2025)
 - National Conference on Digital Libraries, Library Automation & Open Course Ware: Issues & Best Practice University of Mysore (2017)
 - Workshop on Marketing of Library Resources in Digital Era, Alliance University (2018)
-

PERSONAL INFORMATION

- Name: Sunil Kumara T
 - Gender: Male
 - Nationality: Indian
 - Marital Status: Single
 - Hobbies: Reading, Cooking, Yoga.
-

DECLARATION

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief.

Place: Bangalore

Date: _____

Signature:

Sunil Kumara T